

# 2018 PARADE OF LIGHTS APPLICATION

## REGISTRATION FORM

Date and Time of Parade Saturday, December 1, 2018 at 6:00 p.m.  
*Line up at 4:30 p.m.*

Theme "Oh, Christmas Tree"

Parade Route Veterans Memorial Park, left on Floyd Mayfield, right on Murfreesboro Road (Hwy 41/70), right at City Hall

Entry Deadline November 29, 2018

Mail Entries To Parks and Recreation Department  
C/O Felicia Mayes  
294 Sand Hill Road  
La Vergne, TN 37086

Cost FREE Entry

To avoid any confusion with younger children, we respectfully ask that no one dress as Santa, as he has already been entered in the line-up.

Float Contest Awards Awards will be presented to the top three entries at the tree lighting ceremony following the parade.

Name of Individual/Organization \_\_\_\_\_

Contact Name \_\_\_\_\_

Email Address \_\_\_\_\_

Mailing Address \_\_\_\_\_

Telephone Numbers \_\_\_\_\_

Home \_\_\_\_\_ Cell \_\_\_\_\_

Type of Entry \_\_\_\_\_ Float \_\_\_\_\_ Marching Unit \_\_\_\_\_ Other \_\_\_\_\_

Description of Entry (including type and number of participants and vehicles)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Size of Float Entry Height \_\_\_\_\_ Width \_\_\_\_\_ Length \_\_\_\_\_

We/I agree to abide by the regulations and restrictions set forth. I hereby agree to indemnify and hold harmless the City of La Vergne from any loss, claim, penalty, or lawsuit in any way arising from my involvement in the festival and/or parade. A Waiver/release form must be signed for all members of your group participating in the parade.

Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_

## General Parade Rules and Guidelines

1. To be part of the 2018 Parade of Lights an official application must be submitted to the LaVergne Parks & Recreation Department.
2. All individuals/organizations must agree to all Parade rules & guidelines herein. Your acceptance of the rules in the Parade application serves as a waiver of liability and an indemnification agreement between all participants in your contingent and the City of LaVergne. It also serves as your agreement to make all participants in your contingent aware of all the rules & guidelines.
3. All entries must be present and in position no later than 4:30 p.m. Any entry arriving after 4:30 p.m. will be placed at the end of the parade.
4. The City of LaVergne will make the decision on all parade entries as to whether they are appropriate to be in the parade.
5. Marching units will NOT be allowed to stop along the parade route to perform, unless the parade coordinator grants special permission. A written request for performance must accompany this application. Marching cadence: 120 steps per minute.
6. **It is urgent to be aware that because this is a NIGHT parade, absolutely NO candy can be distributed (thrown or handed out) during the parade.** This is a huge safety issue for children along the route because people in the parade may not be able to see a child who has darted in front of a vehicle to pick up candy. Everyone is invited to City Hall after the parade for the tree-lighting ceremony. Hot chocolate and cookies will be served.
7. **NO parade participant may throw or pass out flyers or coupons from the parade route unless the parade grants special permission.** A written request must accompany this application. Any entry with participants throwing or passing out items that have not been approved will be removed from the Parade route by the Parade coordinator and/or LaVergne Police Dept.
8. No political campaign literature may be distributed by any Parade participant. 9. In the line-up area, entries with vehicles must have someone present with a key at all times in the event the vehicle must be moved.
9. All vehicles in the parade are required to be in good operating condition and have at least a half tank of gasoline. All vehicles must be able to navigate the entire parade route and make all turns required without difficulty.
10. All parade entries should be decorated appropriately for a night parade. For example, this could include lights, lighted characters, glow sticks, and spotlights on floats. Remember that vehicles (like floats) should be decorated.
11. All entries MUST have a fire extinguisher.
12. Any additional entries brought to the parade site that are NOT listed will NOT be permitted in the parade. (This includes vehicles, floats and characters.)
13. If after being accepted you are unable to attend, please notify Parks & Recreation immediately at (615) 793- 3224.

## Float Rules

The following rules govern float entries in the 2018 Parade of Lights and are in addition to the Official Parade rules.

1. Float contest entries will be judged based on the following criteria: a) Incorporation of the theme *"Oh, Christmas Tree."*
2. b) Creativity c) Originality d) Overall Presentation.
3. Parade floats need to be at the staging area by 4:30 p.m.
4. Float judging will begin promptly at 5:00 p.m. in the staging area. The float entry must be presented for judging as it will appear in the parade. There must be someone with the float entry at all times. If no one is with the float entry at the time of judging, it will be disqualified and not judged. All participants on the float do not need to be present for judging unless they are vital to the theme of the float. The decision of the judges is final.
5. All vehicles in the parade are required to be in good operating condition. All vehicles must be able to navigate the entire parade route and make all turns required without difficulty.
6. Floats must be decorated and constructed in a safe manner as well as not present a health or safety hazard to the contest or the general public.
7. Participants are NOT permitted to jump on and/or off the float during the parade.
8. A sketch or photo of your float entry is required and should be attached to your application.
9. **To avoid confusion with younger children, we ask no one dresses like Santa.**



Waiver / Hold Harmless Agreement

One form must be filled out for each participant

In consideration for participating in Parade of Lights, I, \_\_\_\_\_ hereby RELEASE, WAIVE, DISCHARGE AND COVENANT NOT TO SUE the City of La Vergne, its elected or appointed officials, agents and/or employees, (hereinafter referred to as RELEASEES) from any and all liability, claims, demands, actions and causes of action whatsoever arising out of or related to any loss, damage, or injury, including death, that may be sustained by me, my child and/or dependent, my employee or volunteer and also to any property belonging to me, WHETHER CAUSED BY THE NEGLIGENCE OF THE RELEASEES, or otherwise, while participating in such activity, or while in, on or upon the premises where the activity is being conducted or in transportation to and from said premises.

To the best of my knowledge, I can fully participate in this activity. I am fully aware of risks and hazards connected with the activity, including but not limited to the risks as noted herein, and I hereby elect to voluntarily participate in said activity, and to enter the above-named premises and engage in such activity knowing that the activity may be hazardous to me and my property. I VOLUNTARILY ASSUME FULL RESPONSIBILITY FOR ANY RISKS OF LOSS, PROPERTY DAMAGE OR PERSONAL INJURY, INCLUDING DEATH, that may be sustained by me, or any loss or damage to property owned by me, as a result of being engaged in such an activity, WHETHER CAUSED BY THE NEGLIGENCE OF RELEASEES or otherwise.

I further hereby AGREE TO INDEMNIFY AND HOLD HARMLESS THE RELEASEES from any loss, liability, damage or costs, including court costs and attorney's fees, that may incur due to my participation in said activity, WHETHER CAUSED BY NEGLIGENCE OF RELEASEES or otherwise.

It is my express intent that this Release and Hold Harmless Agreement shall bind the members of my family and spouse (if any), if I am alive, and my heirs, assigns and personal representative, if I am not alive, shall be deemed as a RELEASE, WAIVER, DISCHARGE AND COVENANT NOT TO SUE the above named RELEASEES. I hereby further agree that this Waiver of Liability and Hold Harmless Agreement shall be construed in accordance with the laws of the State of Texas.

I UNDERSTAND THAT THE CITY OF LAVERGNE WILL NOT BE RESPONSIBLE FOR ANY MEDICAL COSTS ASSOCIATED WITH AN INJURY I MAY SUSTAIN.

I also understand that I should and am urged by City of LaVergne to obtain adequate health and accident insurance to cover any personal injury to myself which may be sustained during the activity or the transportation to and from said activity.

IN SIGNING THIS RELEASE, I ACKNOWLEDGE AND REPRESENT THAT I have read the foregoing Waiver of Liability and Hold Harmless Agreement, understand it and sign it voluntarily as my own free act and deed; no oral representations, statements or inducements, apart from the foregoing written agreement, have been made; I am at least eighteen (18) years of age and fully competent; and I execute this Release for full, adequate and complete consideration fully intending to be bound by same.

\_\_\_\_\_  
Name of Participant (Printed)

\_\_\_\_\_  
Participant Signature

\_\_\_\_\_  
Name of Group/Organization

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parents Signature (If Under 18)

\_\_\_\_\_  
Street

\_\_\_\_\_  
City

\_\_\_\_\_  
State

\_\_\_\_\_  
Zip

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Email Address