

Registration Application

Goblins & Goodies at the Park

La Vergne, TN

Name _____

Business Name (if applicable) _____

Address _____

City _____ State _____ Zip Code _____

Email _____ Phone Number _____

Important Details

- » Businesses/organizations are invited to participate in the Goblins & Goodies at the Park trick-or-treat event on Saturday, October 24th from 1:00 p.m. - 3:00 p.m.
- » All registration forms must be filled out in their entirety and returned to La Vergne Parks and Recreation, 294 Sand Hill Road, La Vergne, TN. Forms may also be emailed to Kathi Melendy at kmelendy@laveragnetn.gov.
- » All booths must be decorated in a kid-friendly Halloween theme and should be no larger than 10' x 10'. Tables, chairs and tents will not be provided.
- » Participants may begin setting up their booth as early as 10:00 a.m. the day of the event.
- » All vehicles must be removed from the trail area by 12:30 p.m. and moved to the parking lot.
- » Applications can also be filled out online at LaVergneTN.gov.

Applicant Signature

Date



For Office Use Only

Date Received _____

Booth Number _____

Goblins & Goodies at the Park

Saturday, October 24, 2020

1:00 p.m. - 3:00 PM

Set Up

- » Set-up and decorating for the event will begin at 10:00 a.m. on the day of the event, Saturday, October 26th.
- » Each business or organization will be given a booth number at check in, the day of the event. The check in station will be at Pavilion A. Your booth set up should be done on your assigned number. That number will be painted on the ground around our walking trail.
- » One personal vehicle per booth will be allowed to drive on the trail to transport materials needed for the booth. If a business/organization has more than one vehicle loaded for a booth, only one vehicle may unload at a time.
- » All vehicles must be off of the trail by 12:30 p.m.
- » No vehicles will be allowed to park on the trail or by their booth during the event.

Decorations

- » Decorations may consist of kid-friendly Halloween themes. We encourage businesses to incorporate their logo, slogan, name, phone number, website, etc. into their decorations.
- » Lighting, tables, decorations, chairs, tents, etc. must be provided by the booth participant.
- » The city will not be providing electricity.

Clean Up

- » All booths and decorations must be taken down and cleaned up immediately after the event at 3:00 p.m.

General Information

- » Booth participants are not allowed to sell anything during the event. This is for community involvement and advertising purposes only.
- » Flyers will be sent out to all local elementary schools, daycare centers, and community buildings. We expect a huge turn out. Please be prepared to give children a minimum of one treat each.
- » We hope you have a good time and we appreciate your effort to bring a safe and fun Halloween event to the city.

