

City of La Vergne, Tennessee
5093 Murfreesboro Road, La Vergne, TN 37086

**SOLICITATION PERMIT
APPLICATION CHECKLIST**

All permit applications shall be submitted to the City Administrator or his designee at La Vergne City Hall, 5093 Murfreesboro Road, La Vergne, TN 37086. Office hours are 8:00 a.m. to 4:30 p.m. Monday through Friday.

CHECKLIST FOR COMPANY REQUESTING PERMIT

- Completed and signed Commercial Solicitation Permit application
- \$250 application fee
- Completed and signed List of Company Solicitors
- Copy of a valid Driver's License or State Issued photo identification for supervisor

CHECKLIST FOR EACH INDIVIDUAL REQUESTING ID BADGE

- Completed and signed Commercial Solicitor ID Badge application
- \$75 application fee
- Copy of a valid Driver's License or State Issued photo identification
- Include a good clear picture of the applicant to be used on the ID Badge. (Driver's License picture is not sufficient.)

If you have any questions, please contact La Vergne City Hall at
615-793-6295.